

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing  
Regular Scheduled Board Meeting  
February 26, 2014

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on February 26, 2014 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**Members Present**

Timothy E. Owens Board Chair  
October 10, 2013- Certified Deaf Interpreter  
Daniel R. Roush, Vice Chair  
October 1, 2013- Certified Interpreter  
Joy Kiser  
October 31, 2013- Consumer  
Rita Zirnheld, Secretary  
October 1, 2014- Certified Interpreter  
Nina Coyer  
October 1, 2015 – Certified Interpreter  
Amber Annette Fox-Young  
October 1, 2016 – Sign Language Interpreter

**Absent**

Marcie Jeffers  
October 1, 2014- Certified Interpreter

**Occupations and Professions**

Jennifer Hutcherson, Temporary Board Administrator  
Vickie Logan, Board Administrator

**Board Counsel**

Michael West

**Interpreters**

Molly Howard  
Tammy Cantrell

**Visitors**

Linda Kolb Bozeman  
Jesse Coyer

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**Call to Order**

Mr. Owens, Chair called the meeting to order at 9:48 a.m.

**Minutes**

**2014-02-26-a** Ms. Zirnheld made a motion to approve the November 20, 2013 minutes. Ms. Coyer seconded the motion. Motion carried.

**Financial Report**

**2014-02-26-b** Ms. Zirnheld made a motion to accept the financial report. Mr. Roush seconded the motion. Motion carried.

## **O&P Update Report**

### **a) Gordon Slone, Executive Director**

O&P is undergoing some transition with staffing. Vickie Logan is the new board administrator for The KY Board of Interpreters for the Deaf and Hard of Hearing. She was previously working in financial. The IT person, Justin has moved to another department. This leaves us a little shorthanded until these positions are filled again. The budget is in the General Assembly. The administration fee for FY 15-16 is \$26,100 per year.

## **Board Chair Report**

- b) Timo stated that all questions should be referred to the board for a response.
- c) There will be a KYRID Conference the end of March. The new regs and fee schedule will be discussed. This meeting should be in Frankfort and Timo will represent the board.
- d) RID does not recognize BEI. Focus on RID first.

## **Board Counsel** – Michael West

- a) Fee schedule becomes effective February 3, 2014. The forms need to be updated to reflect the new fees. Mr. Roush made a motion to file to amend all regulations incorporative forms referencing the new fees. The motion was seconded by Ms. Fox-Young. Motion Carried.
- b) We have an ongoing investigation with no report back yet.

## **Old Business**

- a) AD HOC Committee submitted a listing of categories of FAQs. The committee requested direction on how to proceed. The board suggested they start small. Timo stated it should begin with how to become an interpreter in general and next how to do it in the state of KY. Michael West will review any documents created before they are finalized.
- b) Vickie was asked to set up a list of frequently asked questions for the board.
- c) We need a list of everything RID recognizes
- d) Ms. Zirnheld made a motion to reinstate Lisa Tromm. Daniel Roush seconded the motion. Motion carried.

## **New Business**

**2014-02-26** Ms. Zirnheld made a motion to approve Full Licensure for Robert Sharkey as specified. Ms. Coyer seconded the motion. Motion carried.

**2014-02-26** Ms. Coyer made a motion to approve Temporary Licensure for Cheyenne Jennings as specified. Daniel Roush seconded the motion. Motion carried.

**2014-02-26** Ms. Coyer made a motion to approve Temporary Licensure for Joseph Mueller as specified. Daniel Roush seconded the motion. Motion carried.

**2014-02-26** Ms. Zirnheld made a motion to approve the extension request for McKenzie Holderman. Ms. Fox-Young seconded the motion. Motion carried. In discussing this extension request it was decided better wording should be included in the letter regarding renewal as in: You must respond within 30 days of the date of the letter. It must be received in the board office within that time frame; otherwise the application will be automatically withdrawn as incomplete due to lack of response. In the future all envelopes will be kept with the request.

**2014-02-26** Ms. Kiser moved to renew the Memorandum of Agreement for Investigative Services. Ms. Coyer seconded. Motion carried.

**2014-02-26** Ms. Zirnheld made a motion to e-mail interpreters about the new fee schedule and postal mail those who do not have an e-mail address. Ms. Coyer seconded the motion. Motion carried

## **Complaints**

#1301 Candaaes Williams: Resolved

#1302 Debbie Nickell-Nelson: Have not received investigative report at this time. Ms. Logan will contact the investigator for an update

## **Approval of Travel**

**2014-02-26** Ms.Coyer made a motion to approve Travel for eligible board members. Ms. Fox-Young seconded the motion. Motion carried.

## **Adjournment – 12:20 p.m.**

## **Next Board Meeting Date**

April 23, 2014 @ 9:00 for the committee meeting. The board meeting will begin once committee work is completed, sometime after 9:30 a.m.

**Approved:**

**Timothy E. Owens, Board Chair**

**Minutes Prepared by Vickie Logan, Board Administrator  
February 26, 2014**